



SOP 41 – Quality Policy & Objectives

Corrigenda Limited covers a range of Mechanical & Electrical services, including Project Management, Engineering and support plus Planned & Preventive Maintenance.

It is Corrigenda's policy and objective to;

- o To provide a prompt, efficient and quality service that meets customer's requirements and needs, at the most economical price
- o Exercise sufficient control over all aspects of products and services and to maintain at all times suitable management controls, procedures and training to ensure the policy and objectives are achieved
- o Communicate our Quality Policy and these objectives to all our Employees so that each one understands how they contribute to meeting the Quality Policy
- o Develop our relationship with new and existing customers to ensure their current and future needs and expectations are consistently met in order to maintain profitability
- o Adhere to legislation and regulations laid down by the following associations and institutes:
 - The Council for Registered Gas Installers
 - Heating Ventilating Contractors Association
 - National Inspection Council for Electrical Contracting
 - Institute of Gas Engineers
 - Institute of Electrical Engineers
 - Gas SAFE
- o The company will endeavour to adopt, as minimum, standards in pursuit of this policy.

Name: Steve Whitworth

Position: Director

Signed: S. Whitworth (Principal)

Date: 01/08/09